



56th CIECA Congress

5 - 8 March 2024

Dubai (UAE)

Hosted by the Roads & Transport Authority of Dubai,
United Arab Emirates

CONTACT / INFORMATION

Registration: blanka.wirth@cieca.eu

Cancellation and refund: info@cieca.eu

Payment and invoices: projects@cieca.eu

Exhibitors : eva.mateo@cieca.eu

ADDRESS OF VENUE



Dubai World Trade Center "Sheikh Rashid Hall"
Sheikh Zayed Rd, Trade Centre 2

Dubai, United Arab Emirates

Contact: <https://www.dwtc.com/en/contact/>

Web: <https://www.dwtc.com/en/>

Nearest: [World Trade Center Metro Station](#)

ACCOMMODATION

Below you will find a selection of hotels situated near the Dubai Trade Center "Sheikh Rashid Hall" (congress venue).

Please note that no block bookings have been arranged. Participants are kindly requested to book their accommodation by themselves.

The booking links are provided below, as well as the approximate distance to the congress venue, and the number of stars, which might be an indicator re. the prices.

Approximate distance to the congress venue:

Less than 500 m

- [IBIS ONE CENTRAL***](#)
- [NOVOTEL WORLD TRADE CENTRE DUBAI***](#)
- [IBIS WORLD TRADE CENTRE DUBAI***](#)

Less than 1000 m

- [25HOURS HOTEL DUBAI ONE CENTRAL****](#)
- [CONRAD DUBAI*****](#)

Less than 1500 m

- [VOCO DUBAI HOTEL****](#)
- [FAIRMONT DUBAI*****](#)
- [WALDORF ASTORIA DUBAI INTERNATIONAL FINANCIAL CENTRE*****](#)

Less than 2000 m

- [ROVE TRADE CENTRE***](#)
- [THE RITZ-CALRTON , DUBAI INTERNATIONAL FINANCIAL CENTRE*****](#)
- [JUNMEIRAH EMIRATES TOWERS*****](#)
- [FOUR SEASONS HOTEL DUBAI INTERNATIONAL FINANCIAL CENTRE*****](#)

Less than 5500 m

- [ROVE CITY WALK***](#)

REGISTRATION

You can register for the congress at <http://www.ciecacongress.eu/node/19>
Registration deadline is **12 February 2024**. After the deadline, no registration is possible.

If you have any questions about registration, please contact Blanka Wirth at blanka.wirth@cieca.eu

CANCELLATION

Registrations can be cancelled at the latest by **12 February 2024**.

Cancellations made until 12 February: 100 % refund

Cancellations from 13 February 2024: no refund possible.

Cancellation and request for refund must be made in writing. Please send an e-mail to info@cieca.eu

PAYMENT

After registration CIECA will issue an invoice and send it by e-mail. All fees must be paid by bank transfer to the below account and received at the latest by **16 February 2024**.

- **CIECA**
- **Bank: BNP Paribas Fortis, Woluwe-Saint-Lambert Cinquantenaire, 6 Rue Bâtonnier Braffort, B-1200 Bruxelles**
- **IBAN: BE 48 2100 1546 9027**
- **BIC: GEBABEBB**
- **Communication: CONGRESS 2024 – invoice number**

If payment is not received by 16 February 2024, attendance of the congress is not possible.

For any questions regarding payment, please contact projects@cieca.eu

VISA REQUIREMENTS

Information is available on the following website:

<https://www.visitdubai.com/en/plan-your-trip/visa-information>

If you need an invitation letter for the VISA application, please contact info@cieca.eu as soon as possible.

Please contact your travel agent or the UAE embassy/consulate in your country for specific information about entry requirements.

INSURANCE

During their stay in the UAE, participants are not insured either by CIECA or the Roads & Transport Authority Dubai. Participants are responsible for arranging their own health, accident and liability insurance. CIECA and the Roads & Transport Authority Dubai will accept no responsibility for this.

TRAVEL



Dubai International Airport, Terminals 1 & 3 is less than 8 km from the Dubai World Trade Centre (DWTC) and the hotels around the area.

There are multiple, convenient, and economical ways to get there. Download the [S'hail App](#) and plan your journey with ease.

Click on the picture to get directions.

You need a nol Card to use the metro or buses - Download the [nolPay App](#) and purchase travel pass or top up your nol card.

Information about public transport can be obtained here:

<https://www.visitdubai.com/en/articles/guide-to-dubai-metro>

For additional information, please contact Ms. Maryam Jassim: info.ciecadxb@rta.ae

CIECA CONGRESS PROGRAMME

TUESDAY 5 MARCH 2024

10.00 a.m. to 04.00 p.m.

Afternoon

07.30 p.m. to 10.30 p.m.

Permanent Bureau meeting

Arrival of members and partners

Welcome reception (CIECA members & partners)

Dress code: casual

WEDNESDAY 6 MARCH 2024

09.00 a.m. to 11.45 a.m.

10.30 a.m. to 04.00 p.m.

11.45 a.m. to 01.00 p.m.

01.00 p.m. to 04.30 p.m.

07.00 p.m. to 11.00 p.m.

CIECA General Assembly (CIECA members)

Partner Programme

Lunch

CIECA Members' Forum

CIECA dinner (CIECA members & partners)

Dress code: smart casual

THURSDAY 7 MARCH 2024

09.45 a.m. to 04.00 p.m.

10.30 a.m. to 04.30 p.m.

12.10 p.m. to 01.10 p.m.

07.00 p.m. to 11.00 p.m.

CIECA Congress (Congress participants)

Partner Programme

Lunch

Congress dinner (Congress part. & partners)

Dress code: smart casual

FRIDAY 8 MARCH 2024

After breakfast

9.45 a.m. to 4.00 p.m.

From 4 p.m.

Check out, individual departures

Excursion

Individual departures

More information on Evening Programme is available on page 9; information on Partner Programme and Excursion on p.10 - 12.

Rates

DATE	TIME	PROGRAMME	CIECA MEMBER	CIECA MEMBER PARTNER	NON-MEMBER	NON-MEMBER PARTNER
5 March	19:30 - 22.30	Welcome reception	√	√	X	X
6 March	09:00 - 16.30	Gen. Assembly / Members' Forum	√	X	X	X
6 March	19.00 - 23.00	CIECA dinner	√	√	X	X
7 March	09.45 - 16.00	Congress	√	X	√	X
7 March	19.00 - 23.00	Congress dinner	√	√	√	√
SUBTOTAL			100 €	0 €	0 €	0 €
6 March	10.30 - 16.00	Partner Programme	X	√	X	X
7 March	10.30 - 16.30	Partner Programme	X	√	X	√
SUBTOTAL			-	0 €	-	0 €
8 March	9.45 - 16.00	Excursion	√	√	√	√
TOTAL All included			100 €	0 €	0 €	0 €

√ = participation possible

X = participation not possible

Exhibitors

Exhibitors must register separately. Please contact Eva Mateo for further information: eva.mateo@cieca.eu

EVENING PROGRAMME

WELCOME RECEPTION: Tuesday, 5 March 2024 (7.30 to 10.30 p.m.)

[The Bubble Lounge](#) at Dubai World Trade Center (DWTC), Sheikh Zayed Rd, Dubai

For CIECA Members and Accompanying partners

Dress code: casual

CIECA DINNER: Wednesday, 6 March 2024 (7.00 to 11.00 p.m.)

[Al Khayma Heritage Restaurant](#), Al Fahidi Street, Dubai, UAE

For CIECA Members and Accompanying partners

Dress code: smart casual

Bus pick-up: 7.00 p.m. at Dubai World Trade Centre (DWTC) Convention Gate – next to Novotel World Trade Centre

To get back from the restaurant to the DWTC, buses will pick up participants **at 10.30 p.m.** Return to DWTC at 11.00 p.m.

CONGRESS GALA DINNER: Thursday, 7 March 2024 (7.00 to 11.00 p.m.)

[Hilton Dubai Al Habtoor](#), Sheikh Zayed Rd, Dubai, UAE

For CIECA Members, Congress participants and Accompanying partners

Dress code: smart casual

Bus pick-up: 7.00 p.m. at Dubai World Trade Centre (DWTC) Convention Gate – next to Novotel World Trade Centre

To get back from the restaurant to the DWTC, buses will pick up participants **at 10.30 p.m.** Return to DWTC at 11.00 p.m.

PARTNER PROGRAMME

DUBAI MALL, BURJ KHALIFA, DUBAI FOUNTAIN

Wednesday, 6 March 2024 (10.30 a.m. – 4.00 p.m.)

This is a brief visit to the top of the world's tallest building, the Burj Khalifa (<https://www.burjkhalifa.ae/en/>). Located in the same area, the Dubai Mall and the Dubai Fountain will be visited. After which the group will be taken to a local Emirati Restaurant to savour local cuisine.



Further details:

- **Bus pick-up: 10.30 a.m.** at Dubai World Trade Centre (DWTC) Convention Gate – next to Novotel World Trade Centre
- 10:30 AM - 02:00 PM: Dubai Mall, Burj Khalifa, Dubai Fountain
- 2:00 PM to 3:30 PM: Lunch at [Al Khayma Heritage Restaurant](#)
- Return to DWTC at 4.00 p.m.
- Cost: 0 €

DUBAI MUSEUM OF THE FUTURE

Thursday, 7 March 2024 (10.30 a.m. – 4.30 p.m.)

Visit to the Museum of the Future (<https://museumofthefuture.ae/en>) to experience the futuristic Dubai. Following the visit, the group will be treated to Asian flavors for lunch at the Little Bangkok Restaurant.



Further details:

- **Bus pick-up: 10.30 a.m.** at Dubai World Trade Centre (DWTC) Convention Gate – next to Novotel World Trade Centre
- 11.00 a.m. to 2.00 p.m.: Dubai Museum of the Future
- 2.00 p.m. to 4.00 p.m.: Lunch at [Little Bangkok Restaurant](#)
- Return to DWTC at 4.30 p.m.
- Cost: 0 €

SOCIAL PROGRAMME

SHINDAGHA MUSEUM BUR DUBAI

Friday 08 March 2024 (9.45 a.m. – 4.00 p.m.)

Visit to the Shindagha Museum

(<https://alshindagha.dubaiculture.gov.ae/en/Pages/default.aspx>)

After taking in the contemporary and the futuristic Dubai, soak in the culture and contrast the modern Dubai with its not so distant past and appreciate its achievements and diversity.



Further details:

- **Bus pick-up: 9.45 a.m.** at Dubai World Trade Centre (DWTC) Convention Gate – next to Novotel World Trade Centre
- 10:00 AM to 2:00 PM: Shindagha Museum Bur Dubai
- 2:00 PM to 3:30 PM: Lunch at [Local House Restaurant](#) – Al Fahidi
- Return to DWTC at 4.00 p.m.
- Cost: 0 €

USEFUL INFORMATION

CURRENCY

The currency in Dubai is dirham, which is abbreviated to AED and shortened to Dhs / DH. One dirham is 100 fils. Notes go from 5 to 1000 dirhams, and coins in circulation are 1 dirham, 50 fils and 25 fils coins. Most stores round up to the nearest 25 fils. Carry smaller notes with you, it can be hard to get change of anything larger than a 100 dirham note in taxis and some convenience stores.

For the best rate, exchange a small amount at the airport to cover tips and taxis, then make a larger exchange once you've reached the city. Shopping malls are convenient to exchange money, as they generally have banks and money exchange counters. Money exchanges often offer a better deal than the banks.

Banks are generally open Saturday–Thursday, 8 a.m.–1 p.m. (closed Fridays), but in Dubai many of the currency outlets in malls stay open until late in the evening. In Dubai there are also lots of ATMs, located in shopping malls, metro stations, supermarkets and in air-conditioned cubicles on the street.

Visa and Mastercard are widely accepted, sometimes also American Express. Consider a travel-friendly debit card for ATM withdrawals. It is advisable to spread your travel budget across a couple of different travel money types.

TIPS

In Dubai, you don't have to tip. Most restaurants will note that taxes and service have been included. However, it's common, for diners to tip e.g. 10% or 15%. In a café, 5-10 Dhs is usually sufficient, in a bar 10-20 Dhs.

ELECTRICITY

For Dubai the plug type G is needed, this has three rectangular pins in a triangular pattern. Dubai operates on a 230V supply voltage and 50Hz.



TIMEZONE

GMT +4

IMPORTANT PHONE NUMBERS

Police	999
Ambulance	998
Fire Department	997

CLIMATE

The average high temperature in Dubai during March is 28°C, which drops to 17°C at night. Sea temperature: ca. 22°C, ca. four rainy days.

FURTHER INFORMATION

<https://www.visitdubai.com/>